

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – JUNE 21, 2019**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:30 p.m.

II. ROLL CALL

Members Present

Ruby Rollings
Denise Padgette
Tracy Foster-Olstad
Lonyx Landry
Trina Mathewson
Fred Case
Mindy Natt (Phone)

Humboldt County Representative
Del Norte County Representative
Trinity County Representative
Trinity County Representative
Humboldt County Representative
Siskiyou County Representative
Member at Large

Members Absent

LaWanda Quinnell
Wilverna Reece

Del Norte County Representative
Siskiyou County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Mathewson seconded; ***MOTION*** carried by unanimous vote.

V. APPROVE MINUTES

Ms. Padgette motioned to approve the regular meeting minutes from May 10, 2019; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 18F-5104 through April 30, 2019, with total expenditures of \$120,544.63 (*copies in Council packets*). There was some discussion. They reviewed a Close-Out Checklist, a Close-Out Program Income/Interest Earned Expenditure Report and a Close-Out Equipment Inventory Schedule for Set-Aside grant number 18F-5104 (*copies in Council packets*).

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Discretionary grant number 18F-5104 through April 30, 2019, with total expenditures of \$10,709.66 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for LPA grant number 19F-4103 through April 30, 2019, with total expenditures of \$9,817.51 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for Set-Aside grant number 19F-4104 through April 30, 2019, with total expenditures of \$25,698.82 (*copies in Council packets*). There was some discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of April 2019 (*copies in Council packets*). There are 33 enrolled participants, 8 have exited, 18 have been employed, with 0 negative exits. There are 7 On-the-Job Training (OJT) participants, there are 3 Work Experience (WE), 6 Classroom Training (CRT) for vocational education and 1 direct placements (DP) with supportive services. (*copies in Council packets*).

Mr. Gehr and the Council discussed and reviewed the Workforce Innovation and Opportunity Act Comprehensive Services Program (CSP) and the Supplemental Youth Services Program (SYSP) for the Program year 2019-2020. They also reviewed the budget narrative for the Adult program and the budget narrative for the Youth program (*copies in Council packets*). There was some discussion.

NDWG N. STORM (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Sub Grantee Monthly Narrative Report for 2017 NDWG North Storm for the month of April 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 269. Received supportive services: 193. Completed NDWG services: 227. Employed at completion of NDWG services: 8 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through April 2019, with total expenditures of \$2,993,334.00 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K9111522, through April 2019, with total expenditures of \$156,502.02 (*copies in Council packets*). There was some discussion.

NDWG SOUTHERN STORM (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the End of Project Report for 2017 NDWG Southern Storm. The Southern California storms caused severe damage to many Tribal Trust lands. NCIDC was able to assist numerous local tribes to clean up damaged culverts and repair storm damaged drainage systems on Tribal Trust lands. Mr. Gehr thanked Brianna Sylvers and Helen Evenson for organizing the return of the NDWG trucks. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through May 2019, with total expenditures of \$2,320,640.00 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K9111522, through May 2019, with total expenditures of \$1,960,157.67 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council also reviewed the Grant Modification #9 for sub grant agreement # K9111522. The purpose of this modification is to DE obligate \$334,842.33 of unexpended National Dislocated Worker Grant funds from the Southern Storms NDWG Project in grant code 1093 and closes this grant code.

WILDFIRE (National Dislocated Worker Grant code 1114) –Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for April 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 55. Received supportive service: 33. Completed NDWG services: 46. Employed at completion of NDWG services: 0. (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through April 2019, with total expenditures of \$719,32.74 (*copies in Council packets*). There was some discussion.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1125 Sub grant Agreement K8108741, through April 2019, with total expenditures of \$0.00 (*copies in Council packets*). There was some discussion.

CARRFIRE (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Sub Grantee Narrative Report from EDD (Employment Development Department) for April 2019. The report listed the following performance factors: Employed in temporary disaster relief assistance: 4. Received supportive service: 4. Completed NDWG services: 0. Employed at completion of NDWG services: 0. (*copies in Council packets*).

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1135 Sub grant Agreement K9111522, through April 2019, with total expenditures of \$57,636.25 (*copies in Council packets*). There was some discussion.

2018 MEGAFIRES (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Report submitted to EDD which listed the projected project narrative.

Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1143 Sub grant Agreement K9111522, through April 2019, with total expenditures of \$551.08 (*copies in Council packets*). There was some discussion.

CA AIRRP (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K7104068, through April 2019, with total expenditures of \$76,471.77 (*copies in Council packets*). There was further discussion.

Novogradac & Company – Mr. Gehr and the Council reviewed and discussed the engagement letter for the 2018 Audits and Tax Returns for the Carson Block QALICB LLC, Carson Block Master Tenant LLC, and Carson Block Property Management LLC. (*copies in Council packets*). There was further discussion.

U.S. Bancorp Community Development Corporation – Mr. Gehr and the Council reviewed and discussed the letter addressed to Barry Curtis with the U.S. Bancorp Community Development Corporation, New Markets & Historic Tax Credit Investments regarding the Carson Block Priority Payment (*copies in Council packets*). There was further discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the list of 48 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining (*copies in Council packets*). There was further discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Director's report for June 21, 2019; Ms. Padgette seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Gehr, Mr. Byfield and the Council reviewed and discussed the April 2019 Financial Report (*copies in Council packets*).

There was no public comment.

Ms. Foster-Olstad motioned to approve the April 2019 Financial Report; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

A. CSBG Community Needs Assessment Survey Review

Mr. Gehr and the Council reviewed and discussed the Community Needs Assessment Survey (copies in Council packets). There was lengthy discussion.

There was no public comment.

B. Community Action Plan CAP

Mr. Gehr and the Council discussed the Community Action Plan (CAP) Public Hearing held before the Council meeting. Mr. Gehr reminded the Council members that asked questions during the CAP public hearing that they will be receiving written responses in the mail and copies of those responses will be included in the final submission of the CAP.

Mr. Landry motioned to approve the Community Action Plan; Ms. Padgett seconded; **MOTION** carried by unanimous vote.

VIII. NEW BUSINESS

A. AIEC Reapplication

Mr. Gehr, Ms. Lillian Strong and the Council reviewed and discussed the Indian Education Center and TUPE reapplication, PayScale, job descriptions, and other attachments. The proposed Indian Education Center (IEC) is part of NCIDC's agency-comprehensive education plan that is designed to meet the need for culturally appropriate services which include education for American Indian youth and their families in Del Norte County. Mr. Gehr and the council discussed the AIEC's newly implemented funding cap that will be in place for all of the education centers across the state of CA. The DNIEC (Del Norte Indian Education Center) will see a \$70,000 deduction in annual funding for the 2020 fiscal year, as well as \$10,000 deduction for the TUPE program. Ms. Padgett noticed that the name of her tribe needed to be updated from The Smith River Rancheria to the Tolowa Dee-ni' Nation.

There was no public comment.

Mr. Landry motioned to approve the Indian Education Center application; Ms. Foster-Olstad seconded; Ms. Padgett abstained; **MOTION** carried.

C. ACLU Project

Mr. Gehr and the Council reviewed and discussed the proposal for an education advocate in the North Coast Region; Advance Educational Equity for Native American Students in Del Norte & Humboldt Counties and adjacent Tribal Lands. The position would be funded by the ACLU for the Northern California Indian Development Council. Education is part of NCIDC's core mission and expanding training, capacity building and leadership development, with NCIDC staff and advocates throughout the region. NCIDC's Indian Education Center in Del Norte county provides some direct services and supports to native students and families. As an inter-tribal organization, NCIDC maintains relationships with many Tribes and Tribal leaders and, because NCIDC serves all natives students and people, the Education Advocate would not be limited to serving students enrolled in any one specific tribe. Finally, NCIDC has the organizational structure to support and supervise an additional staff person (copies in Council packets). There was further discussion.

There was no public comment.

Ms. Natt motioned to approve the ACLU Project proposal for an Education Advocate; Ms. Foster-Olstad seconded; *MOTION* carried by unanimous vote.

D. Census Project

Mr. Gehr and the Council reviewed and discussed The California Complete Count – Census 2020 Project which is intent on achieving a complete count of all Native Americans in California; that is, to motivate, educate, and activate our tribal, rural, and urban Native communities. CIMC is seeking subcontractors committed to helping Native community members understand and complete their 2020 census questionnaire. Such subcontractors will possess established Native networks and community-member databases, an ongoing presence at Native community events, and the capacity to effectively promote the message of a digitalized census questionnaire completion (copies in Council packets). There was further discussion.

There was no public comment.

Ms. Padgett motioned to approve the Census Project Proposal; Mr. Landry seconded; *MOTION* carried by unanimous vote.

IX. REQUESTS FOR ASSISTANCE

Request No. 1 – The Council reviewed a request from Joe James representing the Sregon Brush Dance in the amount of \$942 to assist with portable toilets (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with \$942 for the Sregon Brush Dance; Mr. Landry; seconded; *MOTION* carried by unanimous vote.

Request No. 2 – The Council reviewed a request from Javier Kinney representing the Weitsprs Brush Dance in the amount of \$942 to assist with portable toilets. (*copies in Council packets*) There was further discussion.

Ms. Natt motioned to assist with \$942 for the Weitsprs Brush Dance; Mr. Landry; seconded; **MOTION** carried by unanimous vote.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Public Comment – Mr. Landry addressed the council, on behalf of the Nor-El-Muk Wintu Nation, to thank them for their generous support.

Public Comment/Information – Ms. Natt invited the Council to the Yurok Tribe Salmon Festival on August 17th. Ms. Natt also let Mr. Gehr know that Tom O'Rourke would be contacting him about a potential collaboration opportunity.

Information – Mr. Gehr and the Council reviewed a flyer from the Tolowa Dee-Ni' Nation for the 14th Annual Dee-Ni' Day held Saturday, September 7, 2019 from 9AM to 4PM (*copies in Council packets*).

Thank You – Mr. Gehr and the Council reviewed a thank you postcard from the Yurok Tribe for our participation in the 2019 Klamath River Clean Up. (*copies in Council packets*).

Thank You – Mr. Gehr and the Council reviewed a thank you card from the Family of Machell Dawn French. (*copies in Council packets*).

Thank You – Mr. Gehr and the Council reviewed a thank you card from the Laytonville Rancheria for our implementation of the LIHEAP program to their tribe (*copies in Council packets*).

XI. EXECUTIVE SESSION

Upon exiting the executive session, Mr. Landry reported out that the council would like to extend Mr. Gehr's contract for another two months, so they have time to review and complete their Executive Director evaluations.

Mr. Landry motioned to extend Mr. Gehr's contract for another two months; Ms. Foster-Olstad; seconded; **MOTION** carried by unanimous vote.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, July 12, 2019 at 1:00 p.m., in the council room at 241 F Street, Eureka.

XIII. ADJOURNMENT

Mr. Case motioned to adjourn the meeting; Mr. Landry seconded; *MOTION* carried by unanimous vote. The meeting was adjourned at 4:28 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyanne Souza
Executive Assistant