

**NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – SEPTEMBER 11, 2020**

MINUTES

I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:06 p.m.

II. ROLL CALL

Members Present

Dena Magdaleno
Lonyx Landry
Mindy Natt
Ruby Rollings
Tracy Foster-Olstad
Trina Mathewson

Member at Large
Trinity County Representative
Del Norte County Representative
Humboldt County Representative
Trinity County Representative
Humboldt County Representative

Members Absent

Denise Padgette
Fred Case
Wilverna Reece

Del Norte County Representative
Siskiyou County Representative
Siskiyou County Representative

III. INTRODUCTION OF GUESTS

There were no guests.

IV. APPROVE AGENDA

Ms. Foster-Olstad motioned to approve the agenda; Ms. Magdaleno seconded;
MOTION carried by unanimous vote.

V. APPROVE MINUTES

Mr. Landry motioned to approve the regular meeting minutes from
August 14, 2020; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

Mr. Landry motioned to approve the special meeting minutes from
August 28, 2020; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

VI. STAFF REPORTS

A. Executive Director

NCIDC staff has continued implementation of social distancing around the office and while seeing clients for services. We have implemented phone intake procedures for clients, minimized the density of workers in the office at any one time, and begun curbside delivery of vouchers and other documents to clients. Masks, gloves, sanitizing supplies, and non-contact temperature monitoring are all being utilized by staff. We are taking this very seriously and following both the federal and state mandates and guidelines.

We are also continuing to hold our Council meetings electronically. The meeting is however, still open to the public. Any person wishing to be a part of the council meeting is welcome to come to the NCIDC Eureka office, where they would be seated in the Council Chambers. They would be able to watch the electronic meeting on the large screen TV in this meeting room, and allowed to participate during the public comment period. All guests would be expected to follow social distancing protocols. The Council Chambers are large enough to accommodate three to four individuals with proper separation. If more guests than that were to attend, the staff would relocate the public viewing to the third floor theatre area of the Carson Block building which is a larger space that can accommodate more people while still maintaining over six feet of separation between each guest.

Happy Camp Fire Emergency– Mr. Gehr discussed with the Council the current emergency fire evacuation currently taking place in Happy Camp, CA. Mr. Gehr discussed with the Council the various services we will provide to the evacuees out of both our Yreka and Eureka offices. We are currently working with The Seventh Generation Fund to provide visa gift cards and the Karuk Tribe to coordinate our assistance efforts. There are also people currently being evacuated out of the Gasquet/Southern Humboldt area and we plan to assist evacuees from both areas as needed. There was further discussion.

CSBG (Community Service Block Grant) – Mr. Gehr and the Council reviewed the closeout agreement for LPA grant number 19F-4457, for a total of \$30,000.00. All programmatic reports associated with this contract have been reviewed and accepted by CSD (*copies in Council packets*). They also reviewed the closeout agreement for Set-Aside grant number 19F-4104, for a total of \$1,958,897.00. All programmatic reports associated with this contract have also been reviewed and accepted by CSD (*copies in Council packets*).

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG LPA grant number 20F-3103 through July 31, 2020, with total expenditures of \$24,096.02 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG SA grant number 20F-3104 through July 31, 2020, with total expenditures of \$144,648.30 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed an Expenditure/Activity Report for CSBG Discretionary grant number 20F-3104 through July 31, 2020, with total expenditures of \$175.18 (*copies in Council packets*). We are going to use some of this year's discretionary funding to upgrade our website. There was further discussion.

Mr. Gehr and the Council reviewed the executed standard agreement face page for CSBG CARES LPA grant number 20F-3742 for a total of \$122,000.00 (*copies in Council packets*). There was further discussion.

Mr. Gehr and the Council reviewed the executed standard agreement face page for CSBG CARES SA grant number 20F-3743 for a total of \$2,787,266.00 (*copies in Council packets*). There was further discussion.

DOL/WIOA (Department of Labor - Workforce Innovation and Opportunity Act) – Mr. Gehr and the Council reviewed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of August 2020 (*copies in Council packets*). There are 50 enrolled participants, 38 have exited, 45 have been employed, with 0 negative exits. There are no On-the-Job Training (OJT) participants at this time, there is one Work Experience (WE), and three Classroom Training (CRT) for vocational education and three direct placements (DP) with supportive services.

Mr. Gehr and the Council reviewed the DOL/WIOA grant # AB349252060A6, Grant Modification #1. The action of the modification was to obligate adult program year 2020 funding in the amount of \$362,001.00 and to increase the administrative cost limitation from 15% to 20%. (*copies in Council packets*). There was further discussion.

CA WILDFIRES (National Dislocated Worker Grant code 1125) – Mr. Gehr and the Council reviewed the WIOA summary of expenditures closeout Monthly for the 2017 CA Wildfires with total expenditures of \$173,892.85. This is the final close out report (*copies in Council packets*). There was further discussion.

CARR FIRE (National Dislocated Worker Grant code 1135) – Mr. Gehr and the Council reviewed the Carr fire Monthly Report for the month of July 2020 (*copies in Council packets*). The primary worksites for this project are in the Whiskeytown area. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1186 Sub grant Agreement AA011047, through July 2020, with total expenditures of \$57,996.64 (*copies in Council packets*). There was further discussion.

2018 MEGAFIRES Workforce Development (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly Report for the month of July 2020 for the 2018 Megafires workforce development component grant code 1140 (*copies in Council packets*). Mr. Gehr explained to the council that the Megafires has two components. The first is the workforce development component, which covers the training and job readiness component and then once the crews have finished that component they move into the second which is the temporary jobs component where we put them to work on out crew where they can gain experience to then go out and find permanent employment. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1140 Sub grant Agreement

K9111522, through July 2020, with total expenditures of \$202,062.82 (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1202 Sub grant Agreement AA011047, through July 2020, with total expenditures of \$0.00. This is the second increment of funding (*copies in Council packets*) which has not yet been tapped as we are spending the remaining first increment funding. There was further discussion.

2018 MEGAFIRES Temporary Jobs (Butte County National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly report for the month of July 2020 for 2018 Megafires Temporary Jobs Component grant code 1143, the second component of the megafires program (*copies in Council packets*). Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1203 Sub grant Agreement AA011047, through July 2020, with total expenditures of \$56,356.22 (*copies in Council packets*). There was further discussion.

2019 STORMS (Severe Winter Storms National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the monthly report for July 2020 for grant code 1160 (*copies in Council packets*). There was further discussion. Mr. Gehr and the Council reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1160 Sub grant Agreement AA011047, through July 2020, with total expenditures of \$3,895.76 (*copies in Council packets*). Mr. Gehr discussed the changes that will be made to the way the Soboba crew will be operated. We were trying to work out a reimbursement model plan with Soboba and they sent the contract to their Tribal lawyers which wanted to remove all state mandated requirements. We cannot operate the program in this way so we are going to back to them being our employees of record. There was further discussion.

2020 COVID (2020 Disaster Recovery COVID NDWG) – Mr. Gehr and the Council reviewed the monthly report for July 2020 for grant codes 1196 and 1195 (*copies in Council packets*). Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1195 Sub grant Agreement AA011047, through July 2020, with total expenditures of \$0.00 (*copies in Council packets*). Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1196 Sub grant Agreement AA011047, through July 2020, with total expenditures of \$0.00 (*copies in Council packets*). This is for the sanitization tech training and serves mostly Tribes, however we have received authorization for our nonprofit worksites. This means that UIHS is now approved as a worksite. There was further discussion.

CA AIRRP (California American Indian Rapid Response Program) – Ms. Flynn and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 540 Sub grant Agreement K9111522, through July 2020, with total expenditures of \$114,034.57 (*copies in Council packets*). Ms. Thomas our Rapid Response Coordinator has been working with the southern area Tribes during the COVID pandemic providing referrals and services as needed. There was further discussion.

Nutopia/HAF (Humboldt Area Foundation) – Ms. Flynn and the Council reviewed and discussed the grant award letter from The Nutopia Fund, a fund of Humboldt Area Foundation. The award is the amount of \$10,000.00 and is for the Native artists online

shop thru our giftshop to support Native artists (*copies in Council packets*). There was further discussion.

CA Endowment Media Grant – Ms. Flynn and the Council reviewed and discussed a proposal from Geneva Wiki from Cal Endowment regarding assisting with supporting native young leaders and their elders/mentors in building technology capacity to civically engage. The grant would support a youth and elder virtual media wellness project in the amount of \$175,000 by purchasing equipment and distributing to participating tribal agencies and facilitating virtual talking circles (*copies in Council packets*). There was further discussion.

Da'Luk Youth Group – Ms. Flynn discussed with the Council that they are happy to announce a new name for the SUD (substance use and abuse program). The Da'Luk Youth Group. Da'Luk is the Wiyot word for words and taking. Da'Luk pronounced "Da-Luth". We are still accepting applications for the program coordinator position. There was further discussion.

DNIEC (Del Norte Indian Education Center) – Ms. Flynn and the Council reviewed and discussed the submitted 2020-2021 Continuing program application (*copies in Council packets*). We are currently working closely with parents to help them navigate the new platforms the schools are using. We have purchased a plasma air filtration system for use in the center and are actively working on our reopening plan. There was further discussion.

ACLU Indigenous Education Advocacy (IEA) Project – Ms. Flynn and the Council discussed and reviewed Ms. Marshall's collaboration with local tribes including Bear River, Hoopa, Wiyot, and Yurok Tribes to endorse The DREDF letter to the Governor urging equity in back to school for students with learning disabilities sent out August 21st 2020 (*copies in Council packets*). There was further discussion. Ms. Marshall is collaborating with Dr. Sara Chase (Hupa/Shinecock, HSU Assistant professor) to host the online teacher training titled "The Historical Trauma and Indigenous Resilience in Northern California / Trauma Informed Practices" to be held on September 30, 2020 from 5:00 to 7:30 PM via Zoom (*copies in Council packets*). There was further discussion. The next event is a "Know your Rights Online Training" with a focus on protections and rights for students with disabilities. Ms. Marshall is collaborating with fellow presenter Mr. Brian Lambert, attorney OCR. This event will be held September 23, 2020 from 5:00 to 6:30 pm via Zoom (*copies in Council packets*). There was further discussion.

Census – Ms. Flynn and the Council discussed the Census yard signs which have been widely distributed to all of our Tribal entities and staff. There was further discussion.

United Way Census – Ms. Flynn and the Council reviewed and discussed the United Way of Wine Country Reporting template, which listed our scheduled Census PSAs (public service announcements) releases schedule as well as our upcoming scheduled census meetings. The census PSAs can still be seen locally on Chanel 3, Chanel 6, KEET TV, and heard on several local radio stations (*copies in Council packets*). There was further discussion.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed and discussed the notification of submission email for the LIHEAP Detailed Model Plan (*copies in Council packets*). There was further discussion. Mr. Gehr and the Council reviewed the list of the 48 Tribes in our LIHEAP program, showing how much of each Tribal allocation has been expended and the amount currently remaining for the FY 2020. We are still working on our spend down and we are making progress please let your LIHEAP coordinators know to submit their applications (*copies in Council packets*). There was further discussion.

Written program activity reports for Humboldt, Del Norte, Siskiyou Counties were included in the Council packets for their review.

There was no public comment.

Ms. Foster-Olstad motioned to approve the Executive Director’s report for September 11, 2020; Ms. Natt seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Byfield and the Council reviewed and discussed the July 2020 Financial Report. During this discussion the statement of financial position was reviewed as well as monthly statements of revenue and expenditures for NCIDC’s grant contracts (copies in Council packets).

There was no public comment.

Ms. Foster-Olstad motioned to approve the July 2020 Financial Report; Mr. Landry seconded; **MOTION** carried by unanimous vote.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

There was no old business.

IX. REQUESTS FOR ASSISTANCE

There were no requests for assistance.

X. PUBLIC COMMENT / INFORMATION / THANK YOU

Graduation Announcement – Congratulations Aymee! – Mr. Gehr and the Council reviewed a graduation announcement card from Ms. Aymee Rose Colegrove who graduated from College of the Redwoods.

Thank You – Mr. Gehr and the Council reviewed a thank you card sent to NCIDC from Gary and Anne Wegener from the La Jolla Reservation thanking us for assistance with propane thru the LIHEAP program.

XI. EXECUTIVE SESSION

There was no Executive session.

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, October 9, 2020 at 1:00 p.m., by teleconference.

XIII. ADJOURNMENT

Mr. Landry motioned to adjourn the meeting; Ms. Natt seconded; **MOTION** carried by unanimous vote. The meeting was adjourned at 3:06 p.m.

Respectfully Submitted,



Trina Mathewson
Council Secretary

Prepared By



Cheyenne Souza
Executive Assistant