# NORTHERN CALIFORNIA INDIAN DEVELOPMENT COUNCIL, INC.
## REGULAR COUNCIL MEETING – AUGUST 10, 2018

## *MINUTES*

## I. CALL MEETING TO ORDER

Ms. Rollings called the meeting to order at 1:02 p.m.

## II. ROLL CALL – Ms. Foster-Olstad called the roll:

**Members Present**

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| Ruby Rollings | Humboldt County Representative |
| Wilverna Reece | Siskiyou County Representative |
| Denise Padgette | Del Norte County Representative |
| Dena Magdaleno | Trinity County Representative |
| Tracy Foster-Olstad | Trinity County Representative |
| Mindy Natt | Member at Large |
| Lonyx Landry | Member at Large |

**Members Absent**

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| Trina Mathewson *(Excused)* | Humboldt County Representative |
| LaWanda Quinnell | Del Norte County Representative |

## III. INTRODUCTION OF GUESTS

*There were no guests.*

## IV. APPROVE AGENDA

Ms. Padgette motioned to approve the agenda; Ms. Magdaleno seconded; ***MOTION*** carried by unanimous vote.

## V. APPROVE MINUTES

Ms. Foster-Olstad motioned to approve the regular minutes from July 6, 2018; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

## VI. STAFF REPORTS

### A. Executive Director

**Carson Block** – Mr. Gehr and the Council discussed the need to fill the vacant space in our building. Mr. Gehr informed the council that he is actively seeking a renter for the available spaces. Mr. Gehr and the Council discussed the problems we have been experiencing with the large tree in the third street parking area and how the sap from the tree is covering the road and foot traffic has stained our carpets with the sap. This has caused a lot of damage to our carpets. We are having the carpets shampooed this weekend to see if some of it will come out of the carpets. The city has said that they are sending an arborist out to look at the tree and they may possibly trim some of the branches and see if that helps.

**Social Impact Report Proposal** – Mr. Gehr introduced Aubrey Richeson to the Council to discuss her social impact report proposal. Ms. Richeson addressed the council and gave them a brief overview; A social impact report is an analysis of the long-term and overarching effects of an organization on its beneficiaries and their surrounding communities. Mr. Gehr, Ms. Richeson and the Council then discussed the plan to approach ITEPP and assist us to find a student to gather and formulate our raw data into a social impact report proposal as part of their major. We would also provide a stipend to the ITEPP student (*copies in Council packets*). There was some discussion.

**2017 Economic Census** – Mr. Gehr and the Council reviewed and discussed the 2017 Economic Census which asks us to report as an agency the number of services for families and individuals we provide (*copies in Council packets*). There was some discussion.

**CSBG** (Community Service Block Grant) – Mr. Gehr and the Council reviewed the Expenditure/Activity Report for LPA grant number 18F-5103 through June 30, 2018, with total expenditures of $11,575.79. They also reviewed the Expenditure/Activity Report for Set-Aside (SA) grant number 18F-5104 through June 30, 2018, with total expenditures of $119,013.83 (*copies in Council packets*). There was some discussion.

**DOL/WIOA** (Department of Labor/Workforce Innovation and Opportunity Act) Mr. Gehr and the Council reviewed a programmatic report for grant number AB292858SO through June 30, 2018, with a total expenditure of $216,243.15 (copies in Council packets). There was further discussion.

Mr. Gehr and the Council discussed the current hold on WIOA funding due to the WIOA competitive process, and competing applications for the service area of many California Tribal WIOA programs including the NCIDC. The Council and Mr. Gehr reviewed copies of letters from UIN and CIMC that were sent to the Federal DOL regarding this process. There was a lengthy discussion, and several of the NCIDC Council members indicated that they would send inquiries from their member entities to the CRIHB board and administration regarding this matter. Mr. Gehr made it clear that there could be no Adult or Youth WIOA programs for the new program year until

this issue was resolved at the Federal level (*copies in Council packets*). There was some discussion.

**NDWG STORM** (National Dislocated Worker Grant Code 1091) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 NDWG Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 143. Received supportive services: 81. Completed NDWG services: 105. Employed at completion of NDWG services: 0 (*copies in Council packets*). They also reviewed a WIA/WIOA Summary of Expenditures for Grant Code 1091 Sub grant Agreement K8108741, through June 2018, with total expenditures of $546,814.74. Mr. Gehr and the Council reviewed and discussed the Storm NDWG Final Increment Narrative which included very colorful before and after photos of some of the work the crews had accomplished (*copies in Council packets*). There was further discussion.

**NDWG SOUTHERN STORM** (National Dislocated Worker Grant code 1093) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017/2018 NDWG South Storm, which listed the following performance factors: Employed in temporary disaster relief assistance: 176. Received supportive services: 132. Completed NDWG services: 101. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion. They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1093 Sub grant Agreement K7104068, through June 2018, with total expenditures of $2,143,792.51 (*copies in Council packets*). There was further discussion.

**CA WILDFIRE** (California Wildfires National Dislocated Worker Grant) – Mr. Gehr and the Council reviewed the Monthly Narrative Report for 2017 CA Wildfires Grant Code 1114, which listed the following performance factors: Employed in temporary disaster relief assistance: 30. Received supportive services: 14. Completed NDWG services: 3. Employed at completion of NDWG services: 0 (*copies in Council packets*). There was some discussion. They also reviewed the WIA/WIOA Summary of Expenditures for Grant Code 1114 Sub grant Agreement K8108741, through May 2018, with total expenditures of $185,167.60 (*copies in Council packets*). There was further discussion.

**CA AIRRP** (California American Indian Rapid Response Program) – Mr. Gehr and the Council reviewed the WIA/WIOA Summary of Expenditures for Grant Code 541 Sub grant Agreement K714068, through June 2018, with total expenditures of $110,962.00 (*copies in Council packets*). There was further discussion.

**DNIEC** (Del Norte Indian Education Center) – Mr. Gehr and the Council reviewed an Expenditure Report for April 1- June 30, 2018 with expenditures of $172,050.29 (*copies in Council packet*). There was further discussion.

**TUPE** (Tobacco-Use Prevention Education) – Mr. Gehr and the Council reviewed an Expenditure Report for April 1- June 30, 2018 with expenditures of $46,871.22(*copies in Council packet*). There was further discussion.

**LIHEAP** (Low Income Housing Energy Assistant Program) – Mr. Gehr and the Council reviewed the current report of the 48 LIHEAP Tribes, showing the remaining

balance for each tribe's LIHEAP funding *(copies in Council packets)*. There was further discussion.

**Gift Shop** – Mr. Gehr let the council know that Gift shop is currently in the black, with $1,995.00 on the financial statement. He wanted to especially thank the Gift shop staff for all their hard work and dedication. There was some discussion.

Ms. Foster-Olstad motioned to approve the Executive Director's report for August10, 2018; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

### B. Fiscal Report

Mr. Gehr and the Council reviewed and discussed the June 2018 Financial Report (*copies in Council packets*).

*There was no public comment.*

Mr. Landry motioned to approve the Financial Report for June 2018; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

Written program activity reports for Humboldt, Del Norte, and Siskiyou Counties were included in Council packets for their review.

## VII. OLD BUSINESS

*There was no old business.*

## VIII. NEW BUSINESS –

**Executive Director Authority Resolution 18.03** – Mr. Gehr and the council reviewed and discussed the Executive Director Authority Resolution 18.03 that authorized Gregory W. Gehr as the Executive Director to coordinate, process, and execute all contracts, agreements, amendments and ancillary documents on behalf of the corporation *(copies in Council packets)*. There was some discussion.

*There was no public comment.*

Ms. Natt motioned to approve the Executive Director Authority Resolution 18.03; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote.

**Administrative Leave Policy and Form Update** – Mr. Gehr and the Council reviewed and discussed a draft of the Administrative Leave Policy and form (*copies in Council packets*). There was further discussion.

*There was no public comment.*

Ms. Padgette motioned to accept the leave policy and form with one revision, the addition of bereavement leave for up to five days; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

## IX. REQUESTS FOR ASSISTANCE

**Request No. 1** – The Council reviewed a request from Hazel James representing the Wiyot Tribe in the amount of up to $500 to sponsor the Annual Wiyot Goutsuwe'n, Wiyot Days. (*copies in Council packets*). There was further discussion.

Ms. Padgette motioned to assist with $250 for the Annual Wiyot Goutsuwe'n, Wiyot Days; Ms. Magdaleno seconded; ***MOTION*** carried by unanimous vote.

**Request No. 2** – The Council reviewed a request from Cecilia Arwood representing the Karuk Ceremonies in the amount of $250 to sponsor the Ti-Bar War Dance Ceremony. (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with $250 for the Ti-Bar War Dance Ceremony; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

**Request No. 3** – The Council reviewed a request from Leaf Hillman Sr. representing the Karuk Ceremonies in the amount of $250 to sponsor the Tishawnik-Pik-Ya-Wishi World Renewal Ceremony. (*copies in Council packets*). There was further discussion.

Ms. Padgette motioned to assist with $250 for the Tishawnik-Pik-Ya-Wishi World Renewal Ceremony; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

**Request No. 4** – The Council reviewed a request from Mike Polmateer representing the Karuk Ceremonies in the amount of $250 to sponsor the Katimiin World Renewal Ceremony. (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with $250 for the Katimiin World Renewal Ceremony; Mr. Landry seconded; ***MOTION*** carried by unanimous vote.

**Request No. 5** – The Council reviewed a request from Jim McQuillen representing the Brush Dance at the mouth of the Klamath in the amount of up to $1,600 to sponsor the B&B Toilets for the Dance. (*copies in Council packets*). There was further discussion.

Ms. Natt motioned to assist with $250 for the B&B Toilets for the Brush Dance at the mouth of the Klamath; Ms. Padgette seconded; ***MOTION*** carried by unanimous vote. Council requested that when I call to inform Jim McQuillen of the council's decision that I let him know that this decision was made due to the limited funds remaining and the number of requests pending.

**Request No. 6** – The Council reviewed a request from Jolleanne Jones representing herself in the amount of $250. to sponsor the Pecwan Jump Dance (*copies in Council packets*). There was further discussion.

Ms. Magdaleno motioned to assist with $250 for the Pecwan Jump Dance; Ms. Natt seconded; ***MOTION*** carried by unanimous vote.

**Request No. 7** – The Council reviewed a request from Lindsay McCovey representing the Hoopa Youth Cheer and Football AA Team in the amount of $1,600 to sponsor the Hoopa Youth Cheer and Football. (*copies in Council packets*). There was further discussion.

Ms. Padgette motioned to assist with $250 for the Hoopa Youth Cheer and Football; Ms. Foster-Olstad seconded; ***MOTION*** carried by unanimous vote.

## X. PUBLIC COMMENT / INFORMATION / THANK YOU

**Public Comment** – There were no public comments.

**Information – Eureka Street Art Festival,** The Eureka Street Art Festival's mission is to create intentional, accessible art that enlivens public spaces, stimulates community revitalization, and attracts visitors to Eureka. For the week of the festival, local and international artists will be painting murals and creating street art throughout Downtown and Old Town Eureka, focusing primarily on Opera Alley, which runs between 2nd and 3rd streets in Old Town. On Saturday, August 18th, the city will celebrate the completion of the murals with a street fair where the public can enjoy the artwork, talk with artists and enjoy live music along Opera Alley.
There was further discussion.

**Information – SCAIR, Southern California American Indian Resource Center, Inc. Open House,** The SCAIR Open House will be on Tuesday, August 28 from 11:00 to 2:00 PM at 239 E Main Street El Cajon, CA 92020. There was further discussion.

**Thank You – Humboldt County Department of Health and Human Services, Child Welfare Services** – Mr. Gehr and the Council reviewed the Thank you letter sent to the council from the Humboldt County Department of Health and Human Services, Child Welfare Services thanking them for their generous donation from the American Indian Art and Gift Shop to the Caregiver Appreciation Luncheon.

## XI. EXECUTIVE SESSION

Ms. Rollings reported out of executive session that the NCIDC Personnel Committee which consists of Ruby Rollings, Lonyx Landy and Trina Mathewson have scheduled a committee meeting to vet the assistant director applications for August 24th at 2:30 pm. The Personnel Committee will schedule the first round of interviews and all council members will be notified and invited to attend.

## XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Friday, September 14, 2018 at 1:00 p.m., in the Council room at 241 F Street, Eureka.

## XIII. ADJOURNMENT

Ms. Padgette motioned to adjourn the meeting; Ms. Reece seconded; ***MOTION*** carried by unanimous vote. The meeting was adjourned at 4:30 p.m.

Respectfully Submitted,

Trina Mathewson
Council Secretary

Prepared By

Cheyanne Souza
Executive Assistant